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**Regional activity on
Phasing out single use plastic items in the Mediterranean
Activity No: RE-1-REG / RE-1-P2P**

Peer to Peer exchange on Phasing out Single Use Plastic items Workplan

1 BACKGROUND OF THE PEER-TO-PEER PROCESS

Two documents were circulated to the WES Focal Points providing the background to the Peer-to-Peer (P2P) activity:

- a Concept Note on the Peer to Peer exchange on Phasing out Single Use Plastic items [\[EN\]](#) [\[FR\]](#)
- a Background Document on Single-use plastics in the Mediterranean: definitions, policy frameworks and mitigation examples [\[EN\]](#) [\[FR\]](#)

The **objectives** of the P2P activity, which involves direct exchange of experience between and among Peers from relevant institutions in the beneficiary countries and beyond, are:

- Sharing knowledge among Peers on challenges related to SUP
- Sharing expertise on solutions to manage and reduce SUP
- Boosting south-to-south (and north- south) cooperation
- Building lasting relations and exchanges

Under UNEP/MAP, regional guidelines on SUP are currently being developed and the P2P activities will be directly linked to this process in a mutually beneficial way. It will channel the inputs of the Peers into the development of the UNEP/MAP “Regional SUP Guidelines”. This active engagement of the Peers is expected to enhance the appropriation of the Guidelines, and in the medium term, will enable the implementation of the policy measures in the Partner Countries. The UNEP/MAP “Regional SUP Guidelines” are expected to be adopted by the Contracting Parties to the Barcelona Convention at their next Meeting in 2021.

The P2P process is also directly linked to a virtual regional training on phasing out SUP in the Mediterranean Region expected to start in mid-January 2021. Peers are expected to contribute to the fine-tuning of the agenda of the training modules as well as to participate with case studies.

2 STRUCTURE AND MEMBERS OF THE P2P PROGRAM

The P2P process will be coached by **Mr. Pedro Fernández (Coach)**, *Technical Coordinator – Senior Expert in Plastic Pollution Prevention Measures* (pfernandez@scprac.org), and supported by **Ms. Mónica Sánchez de Ocaña**, *Senior Expert in Learning Design* (msanchezdeo@baobabconsultoria.com). In addition, the WES project team and particularly **Ms. Marta Junquera**, *WES Project Manager for SCP/RAC* (mjunquera@gmail.com), will be in charge of the overall coordination.

As for the Peers, **16 Peers have been nominated by the WES Focal Points in the beneficiary countries** (pending nominations from Algeria, Egypt and Palestine).

3 PREPARATION OF THE P2P PROGRAM

In order to tailor the program to the needs and expectations of the nominated Peers, a questionnaire was circulated. The survey results have been compiled and are available in [\[EN\]](#) [\[FR\]](#). The coach complemented the survey results with additional aspects on the state of the art of SUP policy developments and studies, in order to design the content and format of the program.

This P2P workplan proposal will be presented at the 1st meeting of the Peers for confirmation. It will be adapted, if need be, based on the feedback received from Peers during that meeting.

4 P2P EXCHANGE COMPONENTS AND WORKPLAN

The proposed remote networking for the P2P support process consists of a series of meetings that will take place between November 2020 and April 2021. Integrated within these meetings are the regional training webinars, where the Peers are welcome to participate. Peers are expected to do some homework under the guidance of the coach.

The content and structure of the meetings is outlined in the figure below and they are explained further in the subsequent sections:

1st P2P meeting	2nd P2P meeting	Regional training webinars	1-to-1 or sub-group meetings	3rd P2P meeting
<ul style="list-style-type: none"> • Introduction, getting to know each other • Feedback on Regional training • Peers involvement in training • Selecting case studies • Identifying concrete needs 	<ul style="list-style-type: none"> • Case studies presentation by Peers • Case study by guest speaker • Available collaborative platforms (coach) • Matching needs with contacts • Training webinars agenda confirmation 	<ul style="list-style-type: none"> • 4 sessions: <ul style="list-style-type: none"> • Problematic of SUP • Responses to SUP • Exploring the situation in the Mediterranean • Towards regional guidelines 	<ul style="list-style-type: none"> • 1-to-1 country exchange • 1-to-coach exchange • Sub-group meetings 	<ul style="list-style-type: none"> • Feedback on the regional training webinars • Inputs to the Regional SUP Guidelines • Follow up of the collaborative work

4.1 1ST P2P MEETING: INTRODUCTION OF THE PEERS AND INPUT TO THE REGIONAL TRAINING

Scheduled: 9th November, 12.00 – 13.30 CET

In the first meeting, Peers will be **introduced** to the process and to the team who will facilitate it. Peers will also have the chance to introduce themselves. A main element of the meeting will be to gain feedback and agree on the general approach **of the regional training's structure and content** and how Peers would like to be further involved. Finally, a proposal will be discussed on the **work modalities and content for the entire duration of the P2P** (the next meetings, see below).

4.2 2ND P2P MEETING: SHARING KNOW-HOW AND EXPERIENCES

Expected: week commencing the 7th of December.

Prior to this meeting, the coach will circulate a **list of potential case studies/best practices** that could be further elaborated during the meeting itself. Peers will be asked to add additional cases they may know and select the most interesting ones. In this context, one should understand by case study:

- a policy measure, or private initiative, addressing SUP items, whether it's a single one or a group of them.
- when selecting a case study, and later on sharing it with others, a number of attributes should be considered: (i) availability of background documents explaining the measure/initiative (e.g. legal texts), (ii) clear information on how the measure has been implemented, (iii), the impact of the measure, and (iv) challenges in implementation.

Based on the feedback from the Peers, the coach will propose the presentation of case studies during the 2nd P2P meeting, the 1-to-1 exchange (see below) and regional training webinars. Then, in this second meeting **best practices and case studies** will be shared by Peers and/or guest speakers.

Before this 2nd P2P the meeting, the Peers will be invited to **express concrete needs in tackling specific SUPs through specific measures** which will be discussed during the meeting, including how to address them in the following meetings.

The coach will also present **collaborative initiatives and platforms** where the Peers can participate to further exchange knowledge and experience with other stakeholders.

Finally, this session will allow for a **final review and confirmation of the agenda of the regional training webinars**.

4.3 REGIONAL TRAINING WEBINARS

Expected: mid-January – March 2021

The Peers are invited to take part in the regional virtual training on phasing out SUP in the Mediterranean region, together with other stakeholders, which will consist of 4 spread-out webinars. It is expected that some Peers will sharing their experience/case study. Through the webinars, the Peers will be able to **enhance their capacity in addressing SUP**. There will be a session dedicated to the development of the regional guidelines on SUP. There, a specific **step-by-step process** will be explained about the work done for the “baseline situation report” (which will be completed by then), together with practical exercises. Finally, the Peers will have the opportunity to provide **recommendations to the UNEP/MAP “Regional SUP Guidelines”** and feedback to the related “baseline situation report”.

4.4 1-TO-1 OR SUB-GROUP MEETINGS

Expected: January 2020 – March 2021

Depending on the needs expressed in previous steps and in order to enhance a collaborative network, 1-to-1 or sub-group meetings will be suggested by the coach to exchange on a **particular matter** (e.g.

specific SUP item) or **among a small group of countries**. The coach will facilitate this exchange and will provide background information and guest speakers, to the extent possible.

4.5 3RD P2P MEETING: TOWARDS REGIONAL SUP GUIDELINES

Expected: April 2021

The last meeting will serve to **wrap up the learnings from the P2P process** and draw conclusions and recommendations on **capacity building priorities**, and opportunities for follow-up and continued collaboration.

By the time of this meeting the first draft of the **Regional SUP Guidelines** will be shared with the group and their **feedback** will be sought through a guided process facilitated by the coach.

5 MEANS OF WORK

The meetings will take place through a virtual platform and Peers will be invited to join each time through a link that will be sent together with the necessary documentation. It is expected that Peers connect from a computer with a camera and a headset with microphone for a successful participation.

Some homework will be required in order to prepare specific content for the meetings. Google forms will be the most common tool used for this.

The documents related to the process will be centralized and classified in a **cloud share folder**, to which all Peers have access and can contribute to:

https://gencat-my.sharepoint.com/:f/g/personal/pfernandezb_gencat_cat/Ei4YIrcTL1VEIGQK3LSXi7oBaRu_MpoCFT-PpWUoY6U128w